

**CITY OF FARMINGTON  
REGULAR COUNCIL MEETING  
MARCH 14, 2022**

The Farmington City Council met for their regular monthly meeting on Monday, March 14, 2022 at City Hall. Mayor Kevin Denly called the meeting to order at 6:01 P.M. Council members present for roll call were Stephen Gobush, Richard Burkett and Timothy Halbrook. Council Member Taylor Diephuis arrived shortly after meeting started, and Council Member Michael Browning was not present. Also present during the meeting were City Clerk, Becky Fry; Deputy City Clerk, Alisha Davidson; Maintenance Superintendent, Bryan Huff; Fire Chief, Jacob Drummond; City Engineer, Jim Warner; and guest, Chad Lamborn. The Pledge of Allegiance was recited.

Motion was made by Burkett to approve the Agenda, seconded by Gobush and carried 3-0. Motion by Halbrook to approve the minutes of the February 14, 2022 regular meeting. Motion was seconded by Gobush and carried 3-0. Halbrook made a motion to approve the Financial Reports, seconded by Burkett. Carried 3-0. Motion by Halbrook to approve the Claims, Motion was seconded by Gobush and carried 3-0.

Halbrook made a motion to open the Public Hearing on the Proposed Budget Fiscal Year 2022/2023. Gobush seconded the motion. Roll call: Halbrook-Aye; Gobush-Aye; Burkett-Aye; Motion carried 3-0. Public Hearing was opened at 6:05 PM. The proposed budget for the upcoming fiscal year was discussed and reviewed. With there being no public comment or objection, Halbrook made a motion to close the Public Hearing, seconded by Gobush. Roll call: Burkett -Aye; Gobush- Aye; Halbrook- Aye. Motion carried 3-0

RESOLUTION 2022-06 Resolution Approving Fiscal Year 2023 Budget. This Resolution approves the FY2023 Budget that was published in the Van Buren County Register. Gobush made a motion to approve Resolution 2022-06 and Burkett seconded the motion. Halbrook-Aye; Burkett-Aye; Gobush-Aye. Motion carried 3-0.

City Engineer, Jim Warner updated Council on the initiation meeting held with IDNR, as well as reviewed findings from the smoke testing completed on the sewer lines. He indicated that the next step in the process was to request quotes for TV inspections of the sewers. Burkett made a motion to authorize City Engineer to solicit bids for the TV inspection, to be due by April 5, 2022. Gobush seconded the motion and motion carried 3-0. Council also asked that steps be taken to document any repairs completed as a result of the sewer smoking analysis.

Council member Taylor Diephuis entered the meeting at 6:21 PM.

Chad Lamborn was present to update the council on tentative plans the American Legion has for landscaping and the completion of the honorary flag area of the Farmington Cemetery. Council advised that they appreciated the work being done and were willing to assist in completion of the project.

Council reviewed an application for a building permit submitted by Farmington Locker. After discussion Halbrook made a motion to approve the building permit as stated with the agreement for the city recommendation of the sewer line. Gobush seconded the motion and motion carried 4-0.

Mayor Denly advised councilmen of a verbal request from landowner Tiffany Howard for gravel. Request was denied at this time.

No Library, Arts Council or EMS Reports available.

Fire Chief Jacob Drummond advised Mayor and Council of problems that existed with the fire hydrant located of the corner of Elm and 2<sup>nd</sup> street. Drummond volunteered to contact owner of the property and work out arrangements with them to remedy the situation.

Mayor and Council discussed the campground expansion as well as options for replacement of Cabin 6. Various pricing options are going to be explored with further discussing to be held at a work session on March 28, 2022. A submitted bid was discussed to fix gutters on Cabin 7 and install gutters on the front of Cabin 8. Motion by Halbrook to authorize that work to be completed by Industrial Gutters for the total cost of \$560.00, seconded by Gobush. Motion carried 4-0.

Maintenance Report, Bryan Huff updated the city council on water meters and various other maintenance issues were discussed.

Halbrook made a motion to renew the City insurance with Philp Insurance with the same deductibles at a cost of \$47,009. Motion was seconded by Diephuis and carried 4-0.

Mayor and Clerk advised Council that the Audit for FY 2021 had been completed and that the exit conference indicated only a few minor recommendations. The detailed findings report will be delivered at a later date.

City Clerk informed Council of an issue that had been discovered with regard to a special assessment. The delinquent amount had been paid to the City and did not get removed from the tax role, resulting in a tax sale on the property. City Clerk has been in contact with the County Treasurer to discuss the best way to correct the situation, which may involve the City reimbursing the County Treasurer and work out a payment plan with the customer. Halbrook made a motion to authorize the City Clerk to work out whatever arrangement was necessary to remedy the situation. Gobush seconded the motion and motion carried 4-0.

Mayor and Council reviewed a letter of resignation from Becky Fry with her resignation as City Clerk to be effective July 16, 2022. She also presented a proposal to continue as City Treasurer and Part-time Assistant in the Clerk's office for an average of 14 hours per week, with the two wages combined. After discussion, Halbrook made a motion to retain Fry as City Treasurer/Part-Time Assistant for not to exceed an average of 14 hours per week at \$24.50 per hour. Gobush seconded the motion and motion carried 4-0.

Hygenic Laboratory results: Total e.Coli from Bacteria absent.

Meeting adjourned at 8:56 P.M.

Signed \_\_\_\_\_ Mayor Date: \_\_\_\_\_ 3/15/22 \_\_\_\_\_

Signed \_\_\_\_\_ City Clerk Date: \_\_\_\_\_ 3/15/22 \_\_\_\_\_

(Claims attached on next page)

CLAIMS FOR APPROVAL MARCH 14, 2022

|                   |                     |                         |                     |
|-------------------|---------------------|-------------------------|---------------------|
| WELLMARK          | \$ 4,533.63         | ABC FIRE                | \$ 53.95            |
| DNR               | \$ 25.50            | ACCESS SYSTEMS          | \$ 65.38            |
| US POSTMASTER     | \$ 9.65             | AFLAC                   | \$ 192.60           |
| VISA              | \$ 207.73           | ALLIANT ENERGY          | \$ 2,986.23         |
| US POSTMASTER     | \$ 98.40            | B & B PROPANE           | \$ 575.00           |
| FARM BUREAU       | \$ 50.02            | BRONZE HYDRAULICS       | \$ 43.34            |
| CAPITAL ONE       | \$ 146.40           | CASEYS GENRAL STORE     | \$ 1,127.52         |
| ACCESS ENERGY     | \$ 36.80            | CULLEN PEST CONTROL     | \$ 170.00           |
| RATHBUN REG WATER | \$ 2,765.10         | DOLLAR GENERAL          | \$ 19.50            |
| DNR               | \$ 50.35            | DONNELLSON LUMBER CO    | \$ 227.21           |
| FEBRUARY PAYROLL  | \$ 7,908.27         | EFTPS                   | \$ 2,236.66         |
| <b>TOTAL PAID</b> | <b>\$ 15,831.85</b> | FARM & HOME SUPPLY      | \$ 314.78           |
|                   |                     | FIRE SERVICE TRAINING   | \$ 200.00           |
|                   |                     | HUFFMAN'S FARM & HOME   | \$ 94.70            |
|                   |                     | INDUSTRIAL GUTTERS      | \$ 450.00           |
|                   |                     | INTERSTATE BATTERY      | \$ 559.80           |
|                   |                     | IOWA DEPT OF REVENUE    | \$ 190.95           |
|                   |                     | IOWA GEMT PYMT PROG     | \$ 539.76           |
|                   |                     | IPERS                   | \$ 1,815.81         |
|                   |                     | JOHN DEERE FINANCIAL    | \$ 565.59           |
|                   |                     | KEYSTONE LAB            | \$ 21.00            |
|                   |                     | LEAF                    | \$ 67.25            |
|                   |                     | MENARDS                 | \$ 184.98           |
|                   |                     | QUILL CORP              | \$ 437.99           |
|                   |                     | ROLAND SMITH            | \$ 206.00           |
|                   |                     | SEELEY FRY              | \$ 75.00            |
|                   |                     | SHORTY'S PORTY'S        | \$ 130.00           |
|                   |                     | SHOTTS MOBILE WELDING   | \$ 17.10            |
|                   |                     | SOUTHERN IOWA ELECT     | \$ 1,816.50         |
|                   |                     | STATE CENTRAL BAK       | \$ 12.00            |
|                   |                     | USDA                    | \$ 1,143.44         |
|                   |                     | VAN BUREN CO REGISTER   | \$ 185.16           |
|                   |                     | VAN BUREN CO TREAS      | \$ 646.00           |
|                   |                     | WALLY'S PLBG & HTG      | \$ 493.40           |
|                   |                     | WASKO HARDWARE          | \$ 183.42           |
|                   |                     | WEMIGA WASTE            | \$ 4,250.50         |
|                   |                     | WILSON PAPER            | \$ 94.65            |
|                   |                     | WINDSTREAM              | \$ 708.88           |
|                   |                     | <b>TOTAL TO BE PAID</b> | <b>\$ 23,102.05</b> |